



Government of Bermuda



BERMUDA SHIPPING AND MARITIME AUTHORITY

MARINE INFORMATION NOTE
MIN 2017-01

Relocation of Headquarters of Bermuda Shipping and Maritime Authority

Notice to all Ships and Vessel Owners, Ship Operators and Managers and other employers of seafarers; Masters, Officers and Ratings of Bermuda Registered ships and other interested parties.

This MIN remains valid until 31st August 2017.

This Marine Information Note ("MIN") is issued to advise that the Bermuda Shipping and Maritime Authority ("BSMA") will relocate its' offices to its new premises "Mintflower Place", Par-la-Ville Road, Hamilton with effect from 31st July 2017. The mainline telephone number (+1 441) 295 7251, Fax number (+1 441) 295 3718 and all cellular telephone numbers will remain unchanged. However, all personal direct dial telephone numbers will change and the new numbers will be communicated shortly.

New Address and Mail Delivery:

The BSMA will be located in the city of Hamilton, Bermuda. It has two postal addresses. The building itself has no facilities for receiving mail and the address below should be used for delivering regular mail.

Mail box: Bermuda Shipping and Maritime Authority
PO Box HM 1628
Hamilton, HM GX Bermuda

Courier packages can be received directly at the office during regular office hours and they should be addressed to the physical office.

Courier packages
& hand deliveries: Bermuda Shipping and Maritime Authority
4th Floor, Mintflower Place,
8 Par-la-Ville Road,
Hamilton HM 08,
Bermuda
Tel.: (+1 441) 295-7251

Telephone and email contacts:

The authority's telephone numbers remain as;

Main office telephone: +1441 295 7251
Fax number: +1441 295 3718
24 hour emergency contact: +1441 799 7251
Web: www.bermudashipping.bm

Important Email Addresses:

As a reminder - the administration has several email addresses and to ensure that your message is attended to as quickly as possible by the right person please direct email messages to:

enquiries@bermudashipping.bm for messages relating to:

- Enquiries about ship registration in Bermuda,
- General information requests about the Bermuda register.

admin@bermudashipping.bm for messages relating to:

- Invoice queries,
- Requests for forms,
- Related administrative matters.

registry@bermudashipping.bm for messages relating to:

- Registry enquiries,
- Requests for transcripts,
- Communications associated with changes in registry,
- Any other matters needing the attention of the Registrar,
- Correspondence connected with ships in the process of registry.

survey@bermudashipping.bm for messages relating to:

- Survey and certification enquiries,
- Technical questions,
- Surveys, audits and inspections - bookings and planning,
- Manning and certification queries,
- Requests for exemptions, etc.,
- Notification of casualties.

endorsements@bermudashipping.bm for messages relating to:

- Applications for Bermuda STCW endorsements,
- Queries about endorsements,
- Company Approved Doctors Programme Medical Certificates,
- Chief Cook's Exemption Certificates.

dischargebooks@bermudashipping.bm for messages relating to:

- Applications for seafarers discharge books,
- Queries relating to seafarers discharge books.

seamanscard@bermudashipping.bm for messages relating to:

- Applications for seafarers identity cards,
- Queries relating to seafarers identity cards.

Director, Bermuda Shipping and Maritime Authority